



Republic of the Philippines
LIGAO CITY WATER DISTRICT

Natera St., Dunao, Ligao City
 Website: www.ligaocitywater.gov.ph
 Email: ligaocitywaterdistrict@yahoo.com
 Tel./Fax No.: (052) 202-1924

CERTIFICATE OF COMPLIANCE


Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes

I, CONSORCIA P. RAÑOSA, Filipino, of legal age, GENERAL MANAGER of the LIGAO CITY WATER DISTRICT, the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

- 1) The LIGAO CITY WATER DISTRICT has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency;
 - b. Government services offered;
 - i. Comprehensive and uniform checklist of requirements for each type of application or request;
 - ii. Step-by-step procedure to obtain the process;
 - iii. Person responsible for each step;
 - iv. Maximum time needed to conclude the process;
 - v. Document/s to be presented by the applicant or requesting party, if necessary;
 - vi. Amount of fees, if necessary; and
 - c. Procedure for filing complaints.
- 2) The Citizen's Charter is posted as an information billboard through interactive information kiosks, electronic billboards, posters, tarpaulins standees, or any other readable materials that could be easily understood by the public.
- 3) The Citizen's Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.
- 4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
- 5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
- 6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 28th of December, 2023 in Natera St, Dunao, Ligao City, Albay, Philippines.


CONSORCIA P. RAÑOSA
 General Manager
 Ligao City Water District

GUINOBATAN, ALBAY

DEC 29 2023

SUBSCRIBED AND SWORN to before me this ____ of ____, ____ in Ligao City, Albay, Philippines, with affiant exhibiting to me his/her ID.

NOTARY PUBLIC/ ADMINISTERING OFFICER

Doc. No. 299
 Page No. 01
 Book No. XI
 Series of 2023

ATTY. PAULIN JESSA S. PALAJE

Notary Public for and in the Province of ALBAY,
 until December 31, 2023; Serial No. NB-2020-02
 Roll No. 74810

IBP: 250873; 1/3/2023; ALBAY

PTR: 9280797 1/3/2023; ALBAY

MCLE Compliance No. VII-0013641

Valid until April 14, 2025

pspalaje.law@gmail.com

M.H. del Pilar St., Inamnan Grande, Guinobatan, Albay



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February 20, 2024

Office Memorandum
No. **08**, Series of 2024

Subject: **AMENDING THE OFFICE ORDER NO. 32, Series of 2023, RECONSTITUTING THE COMPOSITION OF THE COMMITTEE ON ANTI-RED TAPE (CART)**

Date: **February 20, 2024**


The following shall constitute the LCWD Committee on Anti-Red Tape:

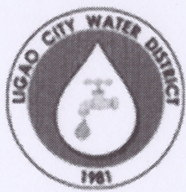
Chairperson	:	General Manager
Vice-Chairperson	:	Division Manager C
Members	:	Corporate Budget Specialist A
		Utilities/Customer Service Assistant B
		Property/Supply Officer C
		Utilities/Customer Service Assistant B
		Administrative Services Assistant B
		Water/Sewerage Maintenance Man A
Focal Person	:	Division Manager C

As Committee on Anti-Red Tape (CART) members you are institutionally tasked to ensure that our agency shall comply with the requirements of RA No. 11032, its IRR and subsequent issuance by the Authority.

For strict compliance.


CONSORCIA P. RAÑOSA

 General Manager



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COMPOSITION OF COMMITTEE ON ANTI-RED TAPE (CART)

No.	NAME	CART DESIGNATION	POSITION / DESIGNATION / TITLE	OFFICE / DEPARTMENT / DIVISION	EMAIL ADDRESS	CONTACT NUMBER
1	Conсорcia P. Rañosa	Chairperson	General Manager	Office of the GM	ranosaching5@gmail.com	09177704317
2	John Michael F. Ros	Vice-Chairperson	Division Manager C	Engineering Division	ligaocitywater@yahoo.com	09169631339
3	Marenel N. Odoño	Members	Corporate Budget Specialist A	Finance and Commercial Division	lcwd_manel@yahoo.com	09176337570
4	Ma. Joselle R. Orbase	Members	Utilities/Customer Service Assistant B	Finance and Commercial Division	mariajoselleorbase@gmail.com	09669134768
5	Jorge T. Valencia	Members	Property / Supply Officer C	Administrative and General Services Division	jorgevalencia13@yahoo.com	09176337846
6	Nolan F. Gomez	Members	Utilities/Customer Service Assistant B	Finance and Commercial Division	gomeznolan@yahoo.com	09178233365
7	Jomar Ryan T. Mateum	Members	Administrative Services Assistant B	Finance and Commercial Division	mateumjomarryan@gmail.com	09289367698
8	Gabriel I. Boni	Members	Water/Sewerage Maintenance Man A	Engineering Division	gabrielboni@gmail.com	09770210669
9	John Michael F. Ros	Focal Person:	Division Manager C	Engineering Division	ligaocitywater@yahoo.com	09169631339

16 Nov 20
CONSORCIA P. RAÑOSA
General Manager